

Minutes
West Rutland Select Board Meeting
June 8, 2015

Present: Sean Barrows, John Harvey, Chet Brown, Pete Bianchi, Mary Ann Goulette, Mike Moser, Peter Kulig

Call to Order: Sean Barrows, board chair, called the meeting to order at 6:00 p.m. by reciting the Pledge of Allegiance.

Approval of Agenda: The agenda was approved on a motion by Chet and a second by Peter. It was decided to add an executive session for a real estate discussion. Unanimously approved.

Minutes: Chet made a motion to approve the minutes of 5/11/15 with the following change: John Harvey was not present but was listed as present. Peter seconded and the motion passed unanimously.

Public Concerns: None

Action Items – Audit Scope of Services from Sullivan and Powers: Mary Ann shared that the town hasn't done an RFP for this for years but only one bid was received when we did. There are not a lot of municipal auditors out there. The cost is currently \$15,100 per year and \$4,000 for an additional audit. The price has not increased. Motion to approve Sullivan and Powers for the auditing services by John and second by Chet. Unanimously approved.

Access Application for Witham application: The application is for a driveway access for Tom Witham. He is building a 26' by 40' garage. The lot is large enough for another access. John made a motion to approve the Witham application for 16 Gorham Road. Motion seconded by Pete. Unanimously approved.

2015 Certificate of Compliance – Codes and Standards – Discussed regular standards for the roads and the town is now doing an inventory of the condition of the roads, culverts and signs. This gives us the maximum of FEMA money if anything happens. Chet moved to approve and Peter seconded. Unanimously approved.

Discussion Items:

Pedestrian Survey – At the kickoff meeting for the scoping study for the Bike/Ped Grant for Center Rutland and West Rutland, it was decided that the

group wants input as to whether people would walk on the walkways and also discussion of how it would tie into road repairs. Planning Commission (Susan) could become involved and show us a power point of the Complete Streets program and incorporating walkers, bicycles with cars, etc. and even paving schedules. The survey has reached 1200 people through facebook.

WWII Memorial Update: After John Socinski presented his last report, the board had a few concerns. They wanted the removal of the old flagpole and also to include the WW I memorial in the lighting plan and a future maintenance schedule. WW II committee will take down the old flag pole and lighting plan will include WW I monument. There will be 4 lights. Also discussed was whether the town should shovel the monuments out in the winter. Aug. 15th is the unveiling ceremony. A tent will be in the road on Firday and it will be for about 24 hours. Marble St will be closed. There is a marketing committee.

Bridge Report – okay except Whipple Hollow Road. Board given a copy of the report. RFP being prepared for a cost estimate.

Review of Budget vs. Actual; Mary Ann shared that we are month to date as we are at month 11 already. Mary Ann updated board on the budget and said we are a little over in some things. We over spent in the salt category. Additional expenses that are coming is benches from telescope at a cost of \$400 per bench for a total of 10 for a cost of \$4,000. It will be part of the town streetscape improvements. Also Sheldon needs to be reclassified to sewer dept. rather than highway dept.

Town Manager's Report:

School Safety Day: Mary Ann shared that she is working with school and the resource officer for a safety day for families on June 20th. There will be firetrucks, car seat checks, finger printing, etc. We will sponsor helmets and fingerprinting of kids. Mary Ann will also bring up the rules on walking - facing traffic and use the sidewalks.

Regional Park Prescription Program. Rutland City wanted us to work with them to get a Browse Grant for better health i.e. healthy ways to live.

Town Hall Structural Survey: A structural engineer that was recommended from Preservation Trust in Vermont did an inspection of the building and assured Mary Ann that the building is safe and the balcony can be opened back up. A full report will be forthcoming.

At the next meeting on June 22nd, Mark Youngstom, water and sewer, and the town attorney will be present to finalize the Route 4 project.

There is an Pedestrian Grant available. We could apply for \$895,000 based on the Safe Routes to School feasibility study. Discussion as to whether the town should apply for the grant. It would be a 10% town expense. The Cemetery would need an easement so will not be included in the grant. The cost would be \$820,000 without the cemetery – 10% would be \$82,000. Some streets to be included would be Ross, Campbell, Clarendon Ave. By consensus, the board agreed to apply for the grant and to prioritize streets if the grant is received.

The board wanted to recognize Roy Pilcher for the GMP award for conservation and wild life.

The board also thanked VELCO for the donation of board room chairs.

Board Member Concerns:

Chet – Did we hire for sewer plant? Will be placing an ad soon.

John – culvert for Tower Lane for Jakubiak? Would we reimburse him for the culvert if down the road, the town replaced others. “Yes, if within 5 years.

Pete: How about the pocket park. Can we clean it up a little bit. Mary Ann will look into replacing the marble.

Sean: do we need a policy concerning vehicles who have a town emblem having to do with West Rutland driving hazard through Town. They are representing the town. Emblem belongs to Town of West Rutland.

Clarendon Avenue – lots of dips and dives near Young’s brook. Might want to do some shimming.

Sevigny’s has a big hole and also another big hole just beyond Pleasant St.

Storm drain needs some rebricking near the Herbal store.

Video: Mike Moser brought a video of an Electric Power Station at a Price Chopper. Hoping the West Rutland store will eventually have one.

Pay orders signed.

Executive Session for real estate discussion. Sean made a motion to enter executive session at 7:26 and Chet seconded. Unanimously approved.

The board came out of executive session at 8:02 pm. Motion made by Peter second by John. No action taken.

Adjournment: The meeting adjourned at 8:03 pm. on a motion by Peter and second by Chet.

Respectfully submitted,
Charleen Bowen