

**MINUTES**  
**WEST RUTLAND SELECT BOARD**  
**Monday, January 9, 2017**

**Present:** John Harvey, Sean Barrows, Chet Brown, Mitch Frankenburg, Nick Notte and Mary Ann Goulette.

**Others Present:** Bill Kulig, Mike Moser, Joe Skaza, Frank Woolf and Christine Wener.

**Call to order:** The meeting was called to order at 6:00 p.m. by Sean Barrows with the Pledge of Allegiance

**Approval of Agenda:** John moved and Chet seconded to approve the agenda with the change of moving zoning violations to Action Items #d and the addition of Town Manager Report under discussion items v. Unanimously approved.

**Minutes:** The minutes of December 12, 2016 were reviewed. Motion by John and second by Nick to accept as presented. Unanimously approved.

**Public Concerns:** Mike Moser thanked the board for the holiday ham that were given to committee members and employees.

**Discussion Items:**

FY 2017-18 Budget Review:

Highway Department – Frank Woolf was present to discuss the needs of the department. Mary Ann presented the current inventory and payment schedule. We have a new Tandem truck on schedule to purchase since last year. Frank received the following truck quotes Western Star \$85,365.06 and Freightliner \$80,750.06 both include a \$30,000 trade-in. For the body quotes were received Viking \$69,200 and Fairfield \$76,980. Frank recommended the Western Star truck with the Viking body for a total of \$154,565.06. Motion by John seconded by Mitch to purchase the Western Star truck with the Viking body for a total of \$154,565.06 for delivery in July. Unanimously approved. Mary Ann briefed the remaining highway budget in detail. No significant increases.

Town Clerk – Chris Wener was present to discuss the changes in duties the clerk's office. There are ongoing training sessions regarding changes with recording, property transfers, voter registration and elections. Chris's current salary is based on 30 hours per week, but she is repeatedly working closer to 40 hours a week. She also showed the board the compensation report for the clerk's position in the State and in the region. She is requesting an increase to \$40,000 annual salary.

Fire Department – Joe said the volunteers are very happy with the reimbursement of \$26,000 allocated among the members based on the number of calls they respond to. He expect that all line items will stay level funded. The fire equipment fund will stay separate from the fire truck savings. One firefighter's uniform costs \$4,265.

Administrative Budget – No significant changes across the budget. Small increases in health care and insurances. Salaries are at a 2.5% increase after a 1% increase last year.

**Action Items:**

Appoint Health Officer – Motion made by John seconded by Nick to appoint Jayne Pratt as health officer. Motion passed unanimously. The salary will increase to \$150/month beginning in July 2017.

Approve Liquor License – Motion made by John seconded by Chet to approve Sandri #283 liquor license. Motion passed unanimously.

Route 4 Water and Sewer allocations – Motion made by John seconded by Chet to approve the allocations and waive the fees for the following: Carris Plastics, Jen's Motel, Center Rutland Sunoco, Carbine, Smyrski, Artistic Memorials (sewer only). The fees were waived if they applied by Dec. 31, 2016. Motion approved.

Zoning violations: Jeff Biasuzzi provided a year end zoning violation report. He informed that board that he has three outstanding violations: Wilk/Rigg property; Webster – Harrison Ave and Brown on Raven Lane. Motion by John seconded by Chet to proceed with the Webster violation. Motion approved. Cars can be towed on Raven Lane. There is another junk violation at 1516 Main Street.

**Board Member concerns:**

Mitch – why are there no trespassing signs at the recreation area across the bridge?

**Executive Session:** None

**Adjournment:** Nick made a motion to adjourn at 8:46 and Mitch seconded. Motion passed unanimously.

Respectfully submitted,  
Mary Ann Goulette