

**West Rutland Select Board Minutes**  
**March 9, 2015**

**Present:** John Harvey, Chet Brown, Mitch Frankenberg, Sean Barrows, Mike Moser.

**Call to order:** John called the meeting to order at 6:05 PM with pledge of allegiance.

**Agenda:** On a motion by John and seconded by Chet the agenda was approved. Motion passed unanimously.

**Minutes:** Chet made a motion to adopt the minutes of 2/23/2015. John seconded and the motion passed unanimously.

**Public Concerns:** None

**Election of Board Officers**

Chet elected Sean Barrows as Chair, John Harvey was elected as Vice Chair and John elected Chet as Clerk. All positions were accepted.

**ACTION ITEMS:**

**Adopt Selectboard Rules of Procedures:** John made a motion to accept and Chet Seconded the motion. Passed unanimously.

**Adopt Conflict of Interest Policy:** John made a motion to adopt policy and Chet seconded. Passed unanimously. Sean made a comment that these would be for the selectboard AND all other boards, (Listers, DRB, Planning Commission, Town Clerk, and Zoning.)

**Make Annual Appointments:** It was determined that the DRB and Planning Commission appointments would be discussed at next meeting. The board wanted to go over the list with Mary Ann and wait until the boards have had their annual meetings. Chet made a motion to appoint all the other officials as listed for 2015. John seconded. Passed unanimously.

**Driveway access permit-** John made a motion to approve the permit and it was seconded by Chet.

**Sewer Connection** - John motion to accept sewer access with repair stipulation as follows: pavement repairs shall be made in accordance with this town's road policy and must be guaranteed for one year. Chet Seconded.

**Liquor license renewal:**

**Tavern-** Motion was made by John to approve and it was seconded by Mitch.

**Jiffy Mart-** Motion was made by John to approve and Mitch seconded. Chet recommended that Jiffy Mart should attend a law enforcement seminar as the last one they attended was in 2013.

**Board Concerns:**

**Chet:** Would like to start thinking about adding another employee to the water department. With Derrick being gone the department is down to 2 people. Chet noted it takes years to train and certify an employee in water and it would be good to have a backup. Chet Suggested putting out ad for a position to see what's out in the market. It was decided to talk about it further when Mary Ann is back with potential numbers.

**John:** John received an update from Joe Skaza on the new firetruck. He just got back from going through the truck and finalizing the last details on the truck. It looks like it will be delivered in April.

**Sean:** Sean thought it would be a good idea to remind the highway guys to find all puddles and storm drains/manholes and clean them and open them up from ice.

Chet made a motion to adjourn the meeting at 6:53 and Mitch seconded. Passed unanimously.

Respectfully submitted,  
Christen FitzGerald