

**West Rutland Select Board
Minutes
January 8, 2018**

Present: Mitch Frankenberg, Sean Barrows, Chet Brown, Nick Notte, Mary Ann Goulette,

Others Present: Murph Higgins, Bill Kulig, Dan Pratt. Peter Kulig, Lisa Garcia, Ed Savage, Pat Trepanier, Joe Skaza.

Call to Order: The meeting was called to order at 6:05 by Sean Barrows with the reciting of the Pledge of Allegiance.

Approval of Minutes: December 11, 2017 Mitch made a motion to accept the minutes with the following changes. Nick seconded. Unanimously approved with the following changer; Four should say forty and John seconded the motion to adjourn instead of Chet.

Approval of Agenda: Mitch made a motion to approve the agenda with the following addition. Nick seconded and the motion passed unanimously. Add liquor license under approval of agenda.

Public Concerns: None

Discussion Items

- a. **Review Recreation Area Improvements** – Dan Pratt spoke to the board about the recreation area. The Rec committee met and made a list of improvements they would like to see. The pavilion could see lots of use and the committee felt we should improve the bathroom facilities at the building. They discussed the Pavilion, playground, and building improvements. Dan shared that he likes the new traffic pattern at the rec area. He suggested storage of lawnmowers could be a fire hazard and would need a separate building. Dan reviewed changes in the existing buildings. Also discussed was lighting – proposed light tubes. They are not lights but allows daylight in. Would need 15 or 16 light tubes. The proposed garage is 19.4 x 50.4. Discussion about the parking also. The low cost on the rec building is \$58,700 to a high of \$74,000. The storage garage will have no heat, few lights and light tubes. Cost range is \$34,000 to \$45,000.
- b. **Review Lister Budget/ Reappraisal RFP** – The town has a copy of the two set of minutes. Lisa Garcia led the discussion of the following items:
 - a. Recommends having a separate utility appraisal.
 - b. Listers have reviewed the two RFP proposals
 - c. Listers feel Sansousy appraisal is their recommendation for our utility projects which is a large portion of our grand list for \$27,000.
 - d. Recommended Vision Group for reappraisals. They seems to be the most qualified and have good recommendations.
 - e. Cost for appraisal is \$89,000

The board asked about a discount in price from Vision if they don't have to do the utilities.

Mitch made a motion to approve GES contract contingent upon the Vision Proposal bid price of \$89,000. Seconded by Nick and passed unanimously. Value of GES contract in the amount of \$27,000 plus the \$89,000 for a grand total of \$116,000.

Motion by Mitch to accept Vision bid of \$89,000 including imaging services. Chet seconded. Unanimously approved.

- c. **Review Water/Sewer Budget** – Mr. Savage reviewed the budget with the board. Budget is up on sewer 1.29% and water is 3.7%. Explained to the board the issues we had and things they had learned from the year before. The savings account has \$245,000 less 70,000 due to Belden Contract and we have the truck for 35,000 so we have \$172,000 left.

Ed reviewed his wish list for 18-19 which included:

- Riding lawn mower approx \$15,000.
- Wire brush \$750.
- Rehab well #2 for \$12,000.
- The meter read system is 25 years old. System is outdated. \$18,500 before March 1st.
- UV system has been there for many years and would cost \$75,000 (ultraviolet lights) to replace.
- Generator for Barnes Street about \$50,000.
- Utility tractor with brush hog and/or mower \$30,000.

Harrison station is done and is working fine. It was decided to change capital improvements from 50 to 55 for waste water. The budget would be up 2.3%.

It was shared that Stewarts got a building permit for an addition behind the building. The town has an easement on that property for the force main and gravity sewer. Stewarts has been made award of this but still plan to go ahead with the addition. The town needs to look at the ordinance and check with the state and the town attorney.

Review Fire Department Budget - Joe Skaza was present to go over the budget. Bottom line is almost the same. Bond payment went up 11.3%. Workers comp is up almost 100%. Joe suggested replacing the Air pack bottles at a rate of 5 every year. They cost \$900 per bottle and we have 32. There also was a generator problem that cost \$700 to fix.

Town Manager's Report -

Need another meeting Jan. 22nd

Board Member Concerns:

Chet – None

Sean – None

Nick – Pleasant Heights people go over the bank. Maybe some kind of a guardrail.

Mitch – None

Approve Orders – the board approved the pay orders.

Executive Session: None

Adjournment: The meeting adjourned at 9:12 p.m. on a motion by Nick and a second by Chet.
Unanimously approved.

Respectfully submitted,
Charleen Bowen