

**West Rutland Planning Commission (PC) Meeting Minutes**  
**January 8, 2019 7:00 pm Town Offices, 35 Marble St.**

Members Present: Denis Lincoln (Chair), David O'Rourke; Leona Minard  
Jeffrey Biasuzzi (Alternate & Recorder)

Members Absent: Jayne Pratt

D. Lincoln called the Meeting to Order at 7:15 pm. It was not electronically recorded.  
The Chairman led the reciting of the Pledge of Allegiance.

J. Biasuzzi served as an alternate member at this Meeting.

D. Lincoln requested a Motion to accept the draft agenda. L. Minard Moved to accept the Meeting's  
Agenda. D. O'Rourke seconded; all approved and Motion passed.

**Old Business:**

The Minutes of the Meeting of 6/12/2018 were not available for approval.

D. Lincoln made a Motion to approve the Minutes of 11/20/2018, all approved, and Motion passed.

**New Business:**

Following a discussion on the matter, D. Lincoln made a Motion to establish **the PC's regular meeting night through 2019 to be the first (1<sup>st</sup>) Wednesday of each month.** D. O'Rourke seconded, all approved and the Motion passed.

There was no members of the Public in attendance; and no Public Comments were received.

L. Minard volunteered to serve another three year term as a Planning Commissioner, and is to forward a request for re-appointment to the Select Board via the Town Manager. She also offered to serve as the second alternate Town representative to the Rutland Regional Planning Commission (RRPC).

D. O'Rourke requested to be appointed as first alternate Town representative to the RRPC.

The PC then reviewed latest (draft) Definitions; working through "A" to "Development". In the interest of saving time, J. Biasuzzi asked Members to review the remaining definitions and note recommendations, in preparation for the next meeting.

The next scheduled P.C. meeting is for Wednesday, February 6, 2019, at 7:00 pm at Town Office.

**Adjournment:**

L. Minard made a Motion to conclude the Meeting. D. Lincoln seconded, all approved, and the Meeting adjourned at 9:15 pm.

Respectfully submitted by J. Biasuzzi

Approved: \_\_\_\_\_